

MSA CANDIDATE ASSESSMENT DAY
Saturday, October 23, 2021

CANDIDATE'S AGENDA AND CHECKLIST*

***Items in Concurrent Activity box (in gray) refer to the individual activities that will happen outside the evaluation team rooms.**

Candidates:

We hope you are as excited as we are about what is planned for the day! You will engage in a number of activities. Please pay close attention to the time you are required to report for each activity. You will wait outside the evaluation room for approximately 5 minutes before your start time for each activity. In between the major evaluation team activities, you will have a number of additional tasks you must complete. These activities are described in more detail below and in guides you will receive. You are responsible for managing your own schedule so that you can complete the tasks and arrive to each activity at your assigned time. Sign the honor pledge (after this agenda in your binder). ***Please open your Google folder that was shared with you and put all your completed work in this Google folder. You will lose access to this folder after Candidate Assessment Day.*** Save all files using the following format: Last Name_First Name. Description - Ex: Jones_Michael.LetterHome. For the items that you can complete in your binder, just mark on the paper and leave in your binder. You will turn in your binder at the end of the day. Please make sure you have your **picture taken** before you leave.

8:00 a.m. Registration

8:30 a.m. Welcome to Candidates (Wachovia)
Drs. Bonnie Fusarelli & Lesley Wirt will provide a brief overview of the day.

8:45 to 10:45 a.m. Role Play Scenario #1: A Conversation with a Student

You will engage in a 1:1 conversation with a “high school student.” While you wait for your turn to start, you will be provided a one-page overview of information regarding the student and the situation that has brought him/her to the office. The role of “high school student” will be played by an Evaluation Team member. You will be with the evaluation team for **20 minutes**.

Schedule:

Please remember to arrive 5 minutes prior to your start time.

Candidate 1: As soon as the Welcome ends, report immediately to your evaluation team’s room. Your session will be from 8:45 a.m. – 9:05 a.m.

Candidate 2: Report to the evaluation room by 9:05 a.m. Your session will be from 9:10 – 9:30 a.m.

Candidate 3: Report to the evaluation room by 9:30 a.m. Your session will be from 9:35 – 9:55 a.m.

Candidate 4: Report to the evaluation room by 9:55 a.m. Your session will be from 10:00 – 10:20 a.m.

Candidate 5: Report to the evaluation room by 10:20 a.m. Your session will be from 10:25 – 10:45 a.m.

10:50 to 11:37 a.m. - Role Play Scenario #2: Talking with a Teacher about Teaching
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You will be asked to engage in a conversation with a teacher for about **5 to 7 minutes**. You will discuss a snippet of teaching that was emailed to you before the assessment day.

Schedule:

Candidate 1: Report to the evaluation room by 10:45 a.m. Your session will be from 10:50 – 10:57 a.m.

Candidate 2: Report to the evaluation room by 10:55 a.m. Your session will be from 11:00 – 11:07 a.m.

Candidate 3: Report to the evaluation room by 11:05 a.m. Your session will be from 11:10 – 11:17 a.m.

Candidate 4: Report to the evaluation room by 11:15 a.m. Your session will be from 11:20 – 11:27 a.m.

Candidate 5: Report to the evaluation room by 11:45 a.m. Your session will be from 11:30 – 11:37 a.m.

8:45 to 11:37 a.m. Concurrent Activities for Candidates (to complete on your own)

Please complete the Concurrent Activities. You must manage your own time. Activities can be done in any order. At a minimum, you must complete the items with titles in **RED** font (Activities 1, 2, 3, 4, 5, and 8) to move forward in the selection process.

REQUIRED 1. Concurrent Activity for Candidates (not with Evaluation Team)

_____ **Letter Home Writing Prompt:** You will be given a scenario of a school crisis that occurred earlier in the day. You will have **30 minutes** to compile a letter that will be sent home with all of the students at the end of the day. Please keep in mind that you may have to stop what you are doing (please save your work!) and go to your Evaluation Team activity at your assigned time. If that happens, note the time you stopped for the interruption and the time that you began again. Please do not exceed 30 minutes of working time. Guidelines for this activity are in your binder. Please make sure to save a copy of your letter in your Google folder.

_____ Start Time _____ End Time Total Time Spent: _____
_____ Start Time _____ End Time
_____ Start Time _____ End Time

REQUIRED 2. Concurrent Activity for Candidates (not with Evaluation Team)

_____ **Candidate Video Booth** You will go to a video booth station to compose a verbal response to some questions. At any time during the day, you need to visit one of the video booths. This activity should take approximately **5 minutes**. Please manage your time and schedule accordingly. Video Booth Areas: **Book Stacks in METRC**

REQUIRED 3. Concurrent Activity for Candidates (not with Evaluation Team)

_____ **GRIT &/or Growth Mindset Example:** You will need to share one example of a time when you showed grit or used a growth mindset in an education setting. This activity can be completed at any time during the day, and it should take you approximately **10 minutes** to complete. Please manage your schedule accordingly. Use this link to access the prompt:
<http://bit.ly/cad-growth-2020>

REQUIRED 4. Concurrent Activity for Candidates (not with Evaluation Team)

_____ **Why I want to be a principal:** In 500 words or less, explain your goals in becoming a principal, why you think this program is a good match for you, and your qualities as a learner that will contribute to your success in the program and as a principal. You can allocate your time during Candidate Assessment Day as you deem best, but we recommend that you spend **20 minutes or less** on the 500-word essay. Please upload your completed essay to your Google folder.

REQUIRED 5. Concurrent Activity for Candidates (not with Evaluation Team)

_____ **HEXACO-PI-R Profile.** Please complete the questionnaire using this link:

<http://bit.ly/cad-hexaco-2020>

There are no right or wrong answers. Move rapidly through the questions. Please do not overthink your responses. This activity will take about **15-20 minutes**.

OPTIONAL- But Highly Recommended: Finish as Many as You Can

OPTIONAL: 6. Concurrent Activity for Candidates (not with Evaluation Team)

_____ **Time Management:** Enrolling in a Master's degree program is a major time commitment. Discuss specific strategies you plan to utilize to be able to balance your work life, personal life and graduate school. Please upload your responses to your Google folder.

OPTIONAL: 7. Concurrent Activity for Candidates (not with Evaluation Team)

_____ **Rapid Response: Briefly** respond to at least **3** the following 5 prompts.

A. What does good teaching look like? Mediocre teaching? Poor teaching? How would you work with each type of teacher?

B. What do you think is the best way to prepare students for reaching proficiency on our state standardized test, especially those who are not currently meeting this challenge? Please feel free to cite any relevant research you have read.

C. What techniques do you use in developing a rapport with colleagues? With staff? With parents? With students?

D. You are the school principal, and one of your staff members openly disagrees with you in a staff meeting. How do you handle this situation?

E. Every day when you come into your office in the morning, you have 30 emails waiting in your inbox. How would you prioritize them without losing too much of your day dealing with email?

Upload your responses to your Google folder.

11:40 a.m. – Short Remarks by Dr. Bonnie Fusarelli (Wachovia)

This Candidate Assessment Day process is similar to what you will experience in your training. Therefore, this day was also a chance for you to decide if NC State is the right fit for you!

11:45 a.m. – Role Play Scenario #3: Fishbowl Activity – PLC Data Talk

For this activity, you will report to your evaluation team. This scenario will run for **15 to 20 minutes**.

12:25 p.m. – One-on-One Candidate Interview

You will interview with an evaluation team member for about **15 minutes**. Please report to your room where you completed your student and teacher role plays.

12:40 to 1:00 p.m. – Finish Your Activities (Wachovia)

Once you have completed your Interview, you have until 1:00 pm to complete the Ticket Out the Door (Assessment Day Evaluation).

REQUIRED by End of Day 8. Concurrent Activity for Candidates (not with Evaluation Team)

Ticket Out the Door (Assessment Day Evaluation): Each candidate will complete the Ticket Out the Door (<http://bit.ly/cad-exit-2020>).

Please go to the Welcome Table and turn in your name badge and binder. Please put all of your electronic responses in your Google folder.

1:00 p.m. – Candidates must promptly exit the building (have turned everything in and have left the building).

Thank you for your participation today and for being an educator!

We hope to make admission decisions in about four to six weeks.